

**City of Auburn  
Technology Commission  
Auburn City Hall  
1225 Lincoln Way, Auburn, CA 95603  
Phone (530) 823-4211**

**MINUTES OF DECEMBER 9, 2010**

**Commissioners Present**

Glenn Tonkin, Chair  
Richard Owens, Vice-Chair  
Paul Mercurio, Member  
Teresa Schredl, Member

**Absent**

George Preston, Member

**Auburn City Staff Present**

None

**Guests**

Rod Haack and Tony Broadbent of the Auburn Placer Performing Arts Center (APPAC)

**Call to Order**

Commissioner Tonkin called the meeting to order at 4:31 pm. It was noted that a quorum of members was present for the meeting.

**Approval of 11/11/10 Meeting Minutes**

Owens moved to approve the minutes with noted change (spelling of “Tonkin” under Other Business); Mercurio seconded; unanimously approved.

**Point of Order:** Owens moved to change the order of the agenda to cover New Business first.

*Action – Chairman Tonkin to add Agenda Approval, Public Comments, and Announcement items to the next agenda (making adjustments to our new agenda format as necessary).*

**New Business**

**State Theater – Remodel and utilities planning & provisioning**

A rebuild of the interior of the State Theater is planned within the next 3-4 years. The downtown Auburn streetscape project is now entering its second phase which will require all existing utility lines to be rerouted underground. The APPAC wants to be sure that the size of the conduit used underground will be large enough to accommodate additional cabling to meet future broadband needs. Wave’s local sales office is located within the Theater building; this may lead to a fiber drop to the door. Future discussions between APPAC and Wave will be encouraged to discuss future expansion plans.

*Action – Commissioner Owens will contact Wave Broadband to ask about their plans for cable services to the Theater.*

*Action – Commissioner Owens will contact the City to identify the specific underground cabling requirements for utilities during the second phase of the streetscape project.*

*Action – Chairman Tonkin will invite the APPAC representatives to our January meeting.*

## **Old Business**

### **Request executive/staff level training**

No formal class is prepared; however, a binder containing information regarding agendas, minutes, a summary of Robert's Rules of Order, and more was prepared for each Commissioner.

*Action – Commissioner Schredl will deliver a copy to Commissioner Preston.*

### **Action – Obtain a copy of Auburn's 5 year plan (pending)**

Andy Heath has the official plan, and he is currently out of town.

### **Action – Disposition of Telecommunications Commission responsibilities (pending)**

Chairman Tonkin is confirming some ACTV PEG itemization information prior to finalizing.

### **Status of Fiber installation Waste Water Treatment Plant**

The infrastructure will be completed by this weekend; total completion is estimated within 2 weeks. Kirk Ellington has stated that the circuit will be ready by December 15<sup>th</sup>.

### **Status of Fiber installation at the City Airport**

The City has issued the encroachment permit. Entrenching will start on December 14<sup>th</sup>. Work completion is expected in January 2011. Fiber drops will be run to all premises. Current plans include drops to new hangers; may be expanded to include old hangers as well.

### **Work Plan – Project ideas for discussion**

Chairman Tonkin discussed the need to align with the City's 5-year plan with Bob Richardson, Auburn City Manager. Chairman Mercurio has proposed a review of the City's current telephone and broadband services; potential savings and improved services may be possible by utilizing Wave's services. Increased use of solar resources has been suggested. Commissioner Owens noted that there may be potential for taking advantage of the existing solar array at the Waste Water Treatment Plant. Commissioner Owens also suggested interviewing each of the City's departments to survey technology needs that are not currently met.

*Action – Commissioners provide additional ideas for discussion.*

## **Other Business**

### **ACTV Update**

The lottery for next year's Western States endurance run begins within just a few weeks. ACTV wants to film the lottery and other preliminary events to broadcast a documentary of the run. It is looking for other ways to attract interest/audience so content developers will begin developing programs to air on channel 19. ACTV is looking at the airport for potential events to film and broadcast, such as the annual air show, and something similar to the Sierra College car sales. Commissioner Owens asked if ACTV would be interested in filming such local activities as the Auburn Toy Run. There is also interest in distributing this programming outside the local Auburn area by coordinating with other public access TV stations (such as in the Bay Area) to attract more visitors to Auburn.

### **Date and Time of Next Meeting**

January 13, 2011 at 4:30 PM.

## **Adjournment**

Chair adjourned the meeting without objection at 6:41 pm.

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| APPROVAL ATTESTED TO:                      |
| Glenn Tonkin, Chair, Technology Commission |